

STUDENT NOTICE OF RIGHT

To file a complaint against a private postsecondary institution subject to the laws of the California Postsecondary Education Act, please complete and submit their form on the website along with all supporting documents, to the Bureau for Private Postsecondary Education at the address or fax number listed above. The text of the Act and corresponding regulations is available on the Bureau for Private

Postsecondary Education's (BPPE) website at www.bppe.ca.gov

Contact Information For questions about the Department of Consumer Affairs' privacy policy or the Information Practices Act, contact the Office of Privacy Protection, 1625 N. Market Blvd., Sacramento, CA 95834, or email dca@dca.ca.gov.

Bureau for Private Postsecondary Education (BPPE)

P.O. Box 980818

West Sacramento, CA 95798-0818 Phone: (916) 574-8900 or (888) 370-7589

Fax: (916) 263-1895 www.bppe.ca.gov

STUDENT RIGHT TO CANCEL

At any time, a student has the right to end the program, to leave the classroom, and to go home or to the office to request a cancellation. Please see the catalog for cancellation or ask for withdrawal refund policy. The student shall be entitled to a prorated refund of the tuition exceeding the charges owed to this institution.

Important Classroom Rules:

Instruction is provided in English. All written, lab and lectures are in English

All equipment and the station area must be sanitized after use. Students must follow the instructor's lead before class dismissal.

No food or drinks are allowed in the classroom, only water bottle well sealed. No phone calls can be taken, and phones must be set silent. Operation of phones to be approved by instructor first. Any form of verbal or physical abuse towards any internal employees or external clients causing harm may lead to immediate suspension.

Thank you

Victory Career College Tel 310-808-9194